



SUGAR BAY

EMPLOYMENT APPLICATION

Personal Information

Name			Today's Date		
Last	First	Middle	MM/DD/YY		
Present Address					
Number	Street	Apt #	City	State	Zip
Previous Address					
Number	Street	Apt #	City	State	Zip
Telephone		Cellular Phone		Email Address	
Position Desired		Expected Starting Salary		Weekday Shift <input type="checkbox"/> Weekend Shift <input type="checkbox"/>	
Employment Desired		Full Time Only <input type="checkbox"/> Part Time Only <input type="checkbox"/> Full Or Part Time <input type="checkbox"/>		Date Available for Starting	
How Many Hours Can You Work Weekly?			Can You Work Overtime? Yes <input type="checkbox"/> No <input type="checkbox"/>		

Educational Background

Type Of School	Name Of School	Location	Major & Degree Number of Years Attended
High School			Graduated Yes <input type="checkbox"/> No <input type="checkbox"/>
Undergraduate College			
Graduate/Professional			
Other (specify)			

HAVE YOU EVER BEEN CONVICTED OF A FELONY? (check one) Yes No
 (excluding traffic violations and misdemeanors)

Do You Have a Valid Drivers License? Yes No If No, Do You Have Reliable Transportation?

Military Service Yes No What Branch of the Military? Discharge Status

Work Experience

(Please Do Not Reference Resume)

Name of Last/Current Employer	Address of Last/Current Employer	Name of Last Supervisor	Employment Dates		Pay or Salary	
			From	To	Start	Final
Phone Number		Your Last Job Title				
Reason For Leaving						
Key Job Duties						

May We Contact Your Current Employer? Yes No

Name of Previous Employer	Address of Previous Employer	Name of Last Supervisor	Employment Dates		Pay or Salary	
			From	To	Start	Final
Phone Number		Your Last Job Title				
Reason For Leaving						

Key Job Duties

Name of Previous Employer	Address of Previous Employer	Name of Last Supervisor	Employment Dates		Pay or Salary	
			From	To	Start	Final
Phone Number		Your Last Job Title				
Reason For Leaving						

Key Job Duties

References

Please List Two References Other Than Relative or Previous Employers

Name		Name	
Occupation		Occupation	
Address		Address	
Telephone		Telephone	

Any Additional information

(You Would like us to Consider)

PLEASE READ CAREFULLY

I certify that answers given are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period not to exceed 30 days. Any applicant wishing to be considered for employment beyond this period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interviews may result in discharge. I fully understand that there will be a twenty hour unpaid trial period to access my suitability for employment. During such time, I need to demonstrate my attention to detail, my willingness to be dependable through my attendance and punctuality, my concern for customer and peers by displaying effective communication skills, and my desire to be a productive and positive team member. I am also required to abide by all rules and regulations of SugarBay/Greenhouse Cafe.

Signature of applicant _____ Date: _____

SugarBay is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with SugarBay/Greenhouse Cafe depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.